

CORDIS

HOTELS & RESORTS

AUCKLAND

PLEASE TICK:

COURIER PICK UP

CLIENT PICK UP

PACKAGE COLLECTION ADVICE

DELIVER TO:

ATTENTION TO:

SENDERS DETAILS:

Name:

NAME OF EVENT:

Address:

DATE OF EVENT:

NUMBER OF BOXES:

BOX: OF

Phone:

Package Collection Advice: By leaving your items with Cordis, Auckland you agree to the following terms:

All packages must be collected on the first business day after the event conclusion. Cordis, Auckland takes no responsibility for goods left on premises after this time. Any items not picked up 7 days after the event, will no longer be stored and will be disposed of. Cordis, Auckland takes no liability for items.

All packages must be correctly labelled and collected from the Banquet Storage near the Loading Bay Monday- Friday 0800am -4:00pm Exhibitors are responsible for arranging for their own packages to be collected.

Please leave your labelled packages at your exhibition stand and the hotel will take these packages to the loading bay ready for collection Any items left at your stand and not labelled for collection will be treated as rubbish and disposed of accordingly by the hotel.